



Solano Community College

Academic Senate

BASIC SKILLS COMMITTEE

Notes

Friday 10/14/16, 12:00-1:30pm, Room 135

Voting Members: Josh Scott (Basic Skills Coordinator), Tracy Schneider (English Basic Skills Coordinator), Barbara Villatoro (Math Basic Skills Coordinator), Candace Roe (DSP/Counseling), Jose Cortes (ESL), Shawn Carney (ASTC), and VP Brown (Administration).

Advisory Members/Guests: Marie Mayne, Melissa Reeve, Corrine Kirkbride, Cynthia Simon, Genele Rhoads, Isabel Anderson, Karen McCord, Jeff Young, Michael Wyly, Neil Glines, Nicholas Cittadino, Sarah McKinnon, Shirley Lewis, Terri Pearson, George Olgin, Claudia Tenty, Jocelyn Mouton, Salvatore Abbate, Pei-Lin Van't Hul, Rischa Slade, Dawn Carpenter, Curt Johnston, Carlene Coury, Gale Anderson, Renee Nichole Hamlin, and Robert Payawal.

1. **Call to order** – Joshua Scott, Chair
 - a. Next meeting on 10/28, focusing on supporting DSP students. Planning group: Candace, Tracy, Jeff, a rep from CTE.
2. **Comments from the Public**
 - a. Jose—ESL. We will be offering a Comm 1/ESL class in Winters for students and their parents.
3. **Reflect on Half-day Retreat.** 31 people attended our half day retreat on October 11th, and we now want to take some time to process the event. What were the big takeaways? How do we want to continue building on the momentum of the retreat? What are our next steps?
 - a. Many of us feel alone, but we realized there is much more shared perspective, common vision.
 - b. Our students struggle with competing priorities and need resources. We need to link students to resources, and we need to empower faculty and staff to link students with resources.
 - i. Web resources, handbook. We need to personalize this, make the list not overwhelming. We need to bring people to the resources, focus on the human contact.
 - c. Pathways/Summer Bridge/Jam Sessions.
 - d. It's good to have a mid-semester FLEX reminder.
 - e. How do we pull more people into these discussions, people who may not realize they need these discussions?
 - f. Two goals: build on this and scale it.

- g. Next “big question”: how do we turn life challenges into a teaching moment? How do we create a caring environment which still fosters student’s responsibility?
- 4. **Integration of ASTC, English lab, MAC, etc.** This is the primary agenda item for the meeting, and will be a chance for us to discuss how to better integrate and expand our services in order to present, from a student perspective, a “one stop shop”. We ask you, if possible, to stop by the ASTC (access through the library) and to consider the student perspective. What, in your mind works? What could be improved? Here are some questions/topics which will be covered:
 - a. Is the set-up to the ASTC student friendly? Can students walk into the center and easily identify what services we offer and how they can utilize them?
 - i. Love the energy!
 - ii. Find ways to link classes with ASTC—we need to walk students to the center. Initiate that first contact.
 - iii. Orientations—we need to walk our students to the ASTC.
 - iv. These are our students—we need to create space for student conversations.
 - v. Future growth: A student center will be bigger than the ASTC.
 - vi. Tutor training/support.
 - b. Discussion of new ASTC courses, success workshops, and a possible ASTC-sponsored summer bridge.
 - i. Instructors will teach individual workshops related to math, English, note taking, test taking, etc.
 - c. Discussion of referral sheet.
 - d. Discussion of how counseling could work with/in the ASTC.
 - e. Embedded tutors & IA’s – how can we utilize them to support students more effectively.
 - f. Center support & staffing the ASTC’s at the centers.
 - g. Drop in writing & MAC – how could we integrate and support this better at the center—we will postpone until in spring semester after both departments discuss MAC/English lab.
 - i. Next steps: English needs to meet with ASTC to discuss pedagogy, tutor training, etc.

5. **Adjourn.**